



East Preston Islamic College takes a zero-tolerance approach to child abuse and is fully committed to ensuring that its strategies, policies, procedures, and practices meet all Child Safety Standards as specified in Ministerial Order No. 870 (2015).

## **PURPOSE**

This Policy explains the management, operation and use of the closed-circuit television (CCTV) system at East Preston Islamic College.

## **SCOPE**

This policy applies to the installation of CCTV cameras on school grounds and the use and disclosure of any footage produced by those cameras.

This policy is consistent with:

- Victorian government Schools' Privacy Policy.
- the Department of Education's Security Risk Management policy.
- Victorian privacy law.

## **IMPLEMENTATION**

Schools have an obligation to ensure the school environment is safe and secure, and fulfil duty of care to students, staff and visitors. The CCTV system exists to assist our school to fulfil these obligations and to prevent and manage other inappropriate behaviour on school grounds.

CCTV provides enhanced capability to protect our school's assets against vandalism and theft. CCTV strengthens our school's security by providing an appropriate level of surveillance on school grounds and assists our school to take all reasonable steps to prevent reasonably foreseeable harm on school premises (duty of care). The presence of CCTV cameras deters misconduct and inappropriate behaviour and reassures students, staff and visitors

- verify other incidents – involving students, staff and visitors (e.g. incidents in which a person has sustained injury, loss or damage on school premises)
- to provide the principal with visual coverage during emergencies.

**CCTV cameras are NOT:**

- hidden or covert
- located in private areas such as toilets or changing rooms.
- used to monitor student or staff work performance.

**Location of CCTV cameras in our school**

In our school, CCTV cameras are located in or around:

- school entrances.
- corridors.
- locker areas.
- computer labs.
- sports areas.
- playgrounds.

A notice is located near each CCTV camera which alerts the public to the presence of the

## **Managing and securing the CCTV system**

The principal or their nominee is responsible for managing and securing the CCTV system including:

- 1.